

City Of West Lafayette Police Station

Preventive Maintenance Contract

Mechanical Systems

**ICU Mechanical
P.O. Box 6866
Lafayette, IN 47906-6866
(765) 420-8127**

Preventive Maintenance Service Agreement

City Of West Lafayette
609 West Navajo Street
West Lafayette, IN 47906

West Lafayette Police Station

Terms and Conditions

1. Agreement coverage will begin on January 01, 2011. The agreement price is not to exceed Four Thousand Four Hundred Eighty Dollars (\$ 4,480.00) per year for the first three years and Four Thousand Eight Hundred Dollars (\$ 4,800.00) per year for the fourth and fifth year of this five (5) year agreement. These numbers are based upon 16 hours per scheduled PM, with four (4) PM visits per year. . Material agreement price is Four Hundred Dollars (\$ 400.00) per year for miscellaneous PM materials for the duration of this five (5) year agreement.
2. This annual agreement will be in effect from January 01, 2011 through December 31, 2015 unless either party gives thirty (30) days written notice to the other of intention to cancel agreement.
3. The CITY OF WEST LAFAYETTE reserves the right to reject any agreement if, on inspection, your inspections, response times, workmanship, billing practices, and services are found to be unsatisfactory to the CITY OF WEST LAFAYETTE Engineers office.
4. Contractor agrees to perform all work in a careful and workman-like manner and to furnish only materials of good quality.
5. The City of West Lafayette will provide reasonable access to all areas and equipment and will allow contractor to stop and start equipment as may be necessary, with prior notification, to fulfill the terms of the Agreement.
6. All building analysis and tasks will be performed during normal working hours, 8:00 a.m. to 4:00 p.m., Monday through Friday.
7. The contractor will notify West Lafayette City officials of any defect in the system promptly when it becomes known to them. When any problems or defects are found to the systems, all work and estimated costs must be pre-approved by the city Engineers office before proceeding with said work.
8. A copy of contractor's insurance certificate must be provided to the city listing the City of West Lafayette as an additional insured.
9. If any emergency call is made at City Of West Lafayette's request, contractor shall charge the City of West Lafayette at the preferred customer rate for such services. After hour services will be billed at preferred customer rates. Preferred rates are as follows: \$70.00 (1st yr), \$70.00 (2nd yr), \$70.00 (3rd yr)), \$75.00 (4th yr), \$75.00 (5th yr) per hour regular time, \$105.00 (1st yr), \$105.00 (2nd yr), \$105.00 (3rd yr), \$112.50 (4th yr), \$112.50 (5th yr) per hour overtime. Trip/Travel charge rates are as follows: \$0.00 (1st yr), \$0.00 (2nd yr), \$0.00 (3rd yr), \$0.00 (4th yr), \$0.00 (5th yr)
10. If the system(s) or equipment covered is altered, modified, changed or moved this agreement may be adjusted accordingly or terminated.
11. In the event City of West Lafayette obtains the services of a collection or repossession agency or an attorney to assist the City of West Lafayette in remedying Contractors breach of this Agreement, Contractor will be liable for this expense. All litigation and court proceedings will take place in the County of Tippecanoe --Lafayette, Indiana.
12. Contractor shall adhere to all City of West Lafayette's rules and regulation for entering the facilities.
13. The City of West Lafayette will assume all responsibility and will declare all guarantees null and void if equipment is serviced by anyone not authorized by the City of West Lafayette.
14. No service will be rendered under this agreement if contractor does not meet their contract obligations.
15. In the event litigation is commenced to enforce any term or condition of this agreement the prevailing party in such litigation shall be entitled to costs of litigation including a reasonable attorney fee.

Preventative Maintenance Agreement – November 22, 2010

APPROVED:

DATE: _____

CITY OF WEST LAFAYETTE
BOARD OF PUBLIC WORKS AND SAFETY

John R. Dennis, Mayor

Sana G. Booker, Member

Bradley W. Marley, Member

Elizabeth M. Stull, Member


Jonathan C. Speaker, Member

ATTEST:

Clerk- Treasurer Judith C. Rhodes

CONTRACTOR: **ICU Mechanical Co.**

BY: _____


Signature - Authorized Representative

Margaret J. Kiefer

Name (Print)

President

Title

DATE: November 17, 2010

2011-2015

*** Preventative Maintenance -- Equipment Checklist ***

October

Exhaust Fans
Fin Tube/Radiant Heaters

Roof Top Units

Boilers

Unit Heaters

Circulating Pumps

VAV's (4)

FPVAV's (6)

Duct Heaters

Water Heater

Water Softener

Floor Drains

Filter Change (Filters to be supplied by the City of West Lafayette)

January

Roof Top Units

Boilers

Unit Heaters

Circulating Pumps

Radiant Heaters

Back Flow Preventer

Drinking Fountains

Urinals

Sinks

Water Closets

VAV's (4)

FPVAV's (6)

Duct Heat Coils

Floor Drains

A/C Split System

Filter Change (Filters to be supplied by the City of West Lafayette)

April

Exhaust Fans

Fin Tube/Radiant Heaters

Roof Top Units

Boilers

Unit Heaters

Circulating Pumps

VAV's (4)

FPVAV's (5)

Duct Heaters

Water Heater

Water Softener

Sump Pump

Floor Drains

Filter Change (Filters to be supplied by the City of West Lafayette)

July

Roof Top Units

Boilers

Unit Heaters

Circulating Pumps

Radiant Heaters

Back Flow Preventer

Drinking Fountains

Urinals

Sinks

Water Closets

VAV's (3)

FPVAV's (5)

Duct Heat Coils

Floor Drains

A/C Split System

Sump Pump

Filter Change (Filters to be supplied by the City of West Lafayette)